Senior Production Planner

Highland, IL

Job Summary: The Senior Production Planner is responsible for developing and managing production plans that align customer demand, manufacturing capacity, material availability, and business objectives. This role leads master scheduling, finite capacity planning, inventory optimization, and SIOP support activities while serving as a key liaison between Operations, Supply Chain, Customer Service, Engineering, Sales, and Procurement to ensure on-time delivery, schedule attainment, and efficient resource utilization.

Reports to: Production Manager

Essential Duties:

- Develop and maintain Master Production Schedules (MPS) based on demand forecasts, customer orders, inventory goals, and manufacturing capacity.
- Create and manage finite production schedules utilizing ERP/MRP systems while balancing labor, equipment, material, and capacity constraints.
- Analyze demand, backlog, and production requirements to establish realistic production plans and delivery commitments.
- Perform short- and long-term capacity planning, identify bottlenecks, and recommend solutions to support business growth and operational performance.
- Lead production planning activities for new product introductions, engineering changes, product transfers, and strategic manufacturing initiatives.
- Participate in SIOP demand and supply review meetings and ensure production plans remain aligned with approved demand forecasts and business objectives.
- Evaluate forecast changes and assess impacts to capacity, inventory, customer commitments, and production schedules.
- Support scenario planning and provide supply recommendations based on capacity, material availability, and inventory considerations.
- Monitor finished goods, WIP, and strategic inventory levels, and recommend schedule adjustments to minimize stock-out and excess inventory risks.
- Maintain planning parameters, routings, lead times, and related ERP/MRP master data to ensure planning accuracy.
- Collaborate with Manufacturing, Supply Chain, Engineering, and Customer Service to resolve production constraints and improve execution.
- Support continuous improvement initiatives focused on planning effectiveness, inventory optimization, lead-time reduction, and operational efficiency.
- Perform other duties as assigned.

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Requirements:

- Associate degree in a related field preferred.
- One to two years of production planning, master scheduling, supply chain planning, or manufacturing operations experience.
- Experience with SIOP, demand planning, capacity planning, and inventory management a plus.
- Experience in ERP/MRP systems and manufacturing analytics.
- APICS CPIM preferred.
- APICS CSCP preferred.
- Lean Manufacturing and/or Six Sigma certification a plus.
- Strong knowledge of production planning, master scheduling, capacity planning, inventory management, and SIOP processes.
- Advanced ERP/MRP system proficiency and strong Microsoft Excel skills.
- Ability to perform data analysis, scenario planning, and capacity modeling.
- Excellent communication and collaboration skills with the ability to influence cross-functional teams.

Contact:

Basler Electric welcomes employment applications received directly from interested candidates. We prefer that you submit your resume in Microsoft® Word or Adobe® PDF format.

Basler Electric Company
Human Resources
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Highland, IL 62249-1074

Tel: +1 618.654.2341, ext. 252
Fax: +1 618.654.2351
Email: employment@basler.com

Benefits:

Basler offers a comprehensive benefits package which offers: Medical, Prescription, Dental, Vision, Life, and AD&D insurance; a 401k plan; paid leaves for Vacation, Holiday, Sick, Jury Duty, Bereavement; tuition reimbursement. All benefits are subject to eligibility requirements.

Compensation:

We anticipate filling the Senior Production Planner position with an expected compensation range of $85,000 - $100,000. We are open to reviewing additional candidates with more or less experience and the pay range may differ if filled at a different level. Our pay ranges are determined by job, responsibility, and location. Starting pay and job title are based on location and job-related factors such as candidate experience, training, knowledge, and skills.